

## **Packing List**

**1. A studio** - A studio is a perfect way to let the audio, video and virtual proessionals take care of everything for you. Your packing list will be smaller but may need some extra helping hands to make the trip fun and successful. First up, personal computers. Cameras, microphones, internet - the studio should have all of that. What you need is the things you have already created; your script, maybe a run of show document, the device that is already recognized with your Network for Good log-in. Plan on bringing your organization's family along to help carry the load.

**2. A computer** - Bring a personal computer with your script on it and bring a helper from your organization to scroll the script for the teleprompter. You'll be shown how to use a remote or mouse wheel during rehearsal -- easy stuff!

## 3. A team member to help with your auction

- Bring along someone on your team familiar with the auction items to monitor their progress in the software and update your benefit auctioneer for live updates. Want to learn more about how to host a successful fundraising auction? Check out Network for Good's blog here.

## 4. A team member to help with technology

- Bring a tech support helper. Offer their phone number on your Network for Good event page or website for folks who may be new to Network for Good, or virtual auctions in general. There are those that may not be used to entering their credit card online or timid about jumping into the chat. Supplying a phone number can mean supplying them with the means to donate and participate. This is a family trip after all - come along for the ride!



